



**PARKS &
RECREATION**

2016 CHRISTMAS TREE DECORATING CONTEST



Trees will be judged on the following criteria:

- ⊕ Originality
- ⊕ Theme – effective representation of chosen theme
- ⊕ Creativity

A Commemorative sign will be given to the top four scoring entries. Contest winners will be announced following the Holiday Parade on Thursday evening.

CONTEST REQUIREMENTS:

- Participants will provide **trees (live), lights, and decorations**. The City of Seguin Parks and Recreation Department will assign tree locations for placement.
- Trees **MUST BE set up between 3:30 and 5:00 p.m., Tuesday, November 29, 2016**. Facilities and Grounds Staff will place stakes for tree stumps as the trees arrive. Tree locations will be assigned as we receive the tree application forms by fax, email, hand delivered or mail.
- All entries must be a Seguin or Guadalupe County organization/business/school etc. The City of Seguin Parks and Recreation Department personnel will determine the tree's placement as close as possible to the lamp posts around Central Park's perimeter.

Trees must be completed and ready for judging by 9:00 a.m., Thursday, December 1, 2016.

Trees exceeding 6 feet in height will be disqualified.

No artificial trees will be accepted.

Each group **must** display the name of their organization by draping a **ribbon** with their name across the tree. **Ribbons** MUST NOT exceed 4" in width and ribbon **lettering** MUST NOT exceed a 2" X 2" limit.

All trees and decorations must be removed by 5 p.m., Tuesday, January 3, 2017. Trees will be on display December 1, 2016 through January 2, 2017.

Keep in mind that decorations will be exposed to various weather conditions as well as birds, squirrels, and other visitors to the park. The City of Seguin Parks & Recreation Department is **not** responsible for any damage to or stolen items from contest tree entries.

Space is limited, so enter your organization in the TREE DECORATING CONTEST as soon as possible!

Mail Entry Form to:
City of Seguin
Parks and Recreation Department
600 River Drive West
Seguin TX, 78155

Email Entry Form to: cjobb@seguintexas.gov

fax: 401-2481
phone: 401-2480